



Bay Farm Montessori Parents Association (MPA)

Parent Volunteer Opportunities 2016/2017

The Bay Farm MPA plays an important role in the life of the school. As a parent of a Bay Farm student, you are automatically a member of the Parents Association. There are many opportunities to volunteer your time and talents to the MPA. We value and appreciate our volunteers! Your time and enthusiasm is what makes our community thrive. Please let us know how you would like to become involved. Thank you in advance for your participation. We couldn't do any of this without your help! Please indicate which position(s) you are interested in and return this form to the office by **Tuesday, September 13th**. ~ ***The MPA Leadership Team***

Parent's Name(s): _____

Email(s): _____

Refreshments Committee (Ongoing)

___ Coordinator

___ Volunteer

Box Tops (Ongoing)

___ Coordinator

Parent Ambassador (Ongoing)

___ Volunteer

Stage Hand (winter and spring)

___ Volunteer

Halloween Party, Saturday, October 22nd

Chair: Stephanie Gagnon

___ Co-Chair

___ Volunteer Day of: Oct. 22nd

Photo Days, October 26th or 27th

___ Volunteer (9am-11:30am)

Royce Whitaker 5K Run by the Bay

Saturday, October 29th

Chairs: Tina Azizian-Whitaker & Roy Whitaker

___ Race Committee

___ Volunteer Day of Race

Book Fair November 21st & 22nd

Chair: Kate Mogul

___ Set-Up: Friday, Nov. 18th (afternoon)

___ Volunteer: Nov. 21st or 22nd

Prep Week for Gingerbread Week

___ Candy Coordinator

___ Candy Sorters

___ Gingerbread Pick-Up Help (DTBD)

All School Movie Night! Friday, January 27th

___ Children's House Coordinator

___ K, 1st, and 2nd Grades Coordinator

___ 3rd, 4th, and 5th Grades Coordinator

___ 6th, 7th, and 8th Grades Coordinator

School Dance, Friday, February 10th

Chair: Amy Sack

___ Co-Chair

___ Volunteer

Family Fun Night: Bingo!, Saturday, March 18th

___ Chair

___ Volunteer

Annual Bay Farm Auction, Friday, April 7th

___ Set Up Volunteer (4/7)

Teacher Appreciation Week (1st week of May)

___ Volunteer

Faculty Take-Home Dinner Night

___ Volunteer to Cook Pre-Determined Meal

___ Volunteer to Organize and Distribute Meals

(June 7th from 8:30am - 11:30am)

Field Day, Friday, June 9th

Chair: Carmen Codjoe

___ Children's House Captain

___ Elementary I Captain

___ Elementary II Captain

Descriptions of volunteer opportunities listed on back. Turn page over



Volunteer Opportunity Descriptions

Refreshment Committee Do you enjoy baking? Help is needed on an on-call basis to provide baked goods for various events, including Teacher Appreciation events, admission open houses, and as additional opportunities arise. (Home-baked and store bought goods are equally appreciated as you are able!)

Box Tops Box Tops is a fun and easy fundraiser. Volunteers are needed to help with Box Tops collection, cutting, and counting. We also send out several collection sheets to keep families interested. Box Top submissions occur twice a year, once in the fall and once in the spring.

Parent Ambassador The Parent Ambassador Program is designed to ease the transition of new families into the Bay Farm community. The Parent Ambassadors will be asked to contact their family at the beginning of October. The partnership continues throughout the year and encourages new families to participate in MPA activities.

Stage Hands Volunteers will be called to help work on our winter and spring play productions. Jobs include assisting with sewing costumes, applying make-up, and set design. Volunteers will also be called upon to help with cast parties.

The Halloween Party This annual community party is one not to be missed! Volunteers will be needed to help with crafts, games, and face painting.

Photo Days Volunteers will be needed to assist the photographer with organizing students as well helping students with "stray hairs" and clothes straightening. Generally, we do not pair parents with their child's classroom as it tends to be hard for our younger students to see mom or dad during the school day.

The Royce Whitaker 5k Run by the Bay The proceeds from this event support Bay Farm's financial-aid fund for deserving students enrolled at the school. Bay Farm is committed to balanced classrooms and socio-economic diversity and provides financial assistance to families for which full tuition payment is not possible. Awards range from a few hundred dollars up to 50% of the tuition rate. Volunteers are needed for day-of-race registration, water stations, assisting with timing the race, and many other things.

The Book Fair The Book Fair is a treasured annual event. Funds raised through the sale help support Bay Farm's library. Held for two days in November, we host a Barnes and Nobles book fair. Volunteers are needed to help pick up, set up, and help students choose appropriate books during classroom visits.

Prep Week for Gingerbread Week The week in December prior to "Gingerbread Week" is when the real magic happens. The MPA sponsors Gingerbread Week yearly by purchasing cookies, houses, candy, and icing that brings the fun to the classrooms. The MPA is in need of the following volunteers:

Candy Coordinator This volunteer would take a trip to BJ's to load his/her cart full of all the supplies the children will need. The MPA will provide you with the teacher-approved list. The MPA will reimburse you for all purchases made.

Candy Sorters Join a few other volunteers to sit and sort candy into individual bags for the children to use to decorate their gingerbread cookies.

Gingerbread Pick-Up Help Julie Hawkins in Art Land orders gingerbread cookies for every child in Toddler House and Children's House as well as a gingerbread house for each child in Elementary and Middle School. It is quite a feat to get these from the bakery in Marshfield! We need a few drivers to caravan over to the bakery with Julie. This is usually done in the morning on the Thursday or Friday prior to Gingerbread Week in December.



Family Movie Night! The MPA will host three simultaneous family movie nights for the students at Bay Farm. A volunteer is needed for each movie night. Responsibilities include selecting and acquiring an age-appropriate movie and soliciting volunteers to bring refreshments. The office will help communicate the event to families.

School Dance Come dance the night away and volunteer during this much anticipated yearly event! Volunteers will be needed to help set-up, clean-up, monitor hallways, and help with activities.

Family Fun Night: Bingo! Let's celebrate St. Patty's Day! This evening is about old-fashioned family fun. A chairperson and volunteers will organize and promote the evening.

Field Day Captains The last day of school is Field Day. The MPA is in need of Field Day captains to coordinate activities for their specific groups (i.e. Children's House, Elementary, etc.).

None of these events would be successful without your time and dedication!