



# Bay Farm Montessori Parents Association (MPA)

## Parent Volunteer Opportunities 2017/2018

The Bay Farm Parents Association (MPA) plays an important role in the life of the school. The MPA raises funds for and plans many of the social events for students and families throughout the year such as the school dance, movie nights, and parent socials. The MPA also funds and plans teacher appreciation events and gives back a portion of fundraising to the school to benefit the annual fund.

As a parent of a Bay Farm student, you are **automatically** a member of the MPA. There are many opportunities to volunteer your time and talents to the MPA, both virtually and/or in-person. We value, appreciate and depend on our volunteers! Your time, creativity and enthusiasm are what make our community thrive. Please let us know how you would like to become involved. Thank you in advance for your participation. We could not do any of this without your help! Please indicate which position(s) you are interested in and return this form to the office by Friday September 15th. ~ *The MPA Leadership Team*

**Descriptions of volunteer opportunities are listed on the back of this form.** 

Parent's Name(s): \_\_\_\_\_

Email(s): \_\_\_\_\_

**Teacher/Staff Appreciation**

**Chair:** Brittanie Greco

\_\_\_ Volunteer

**Parent Socials:**

**Co-Chair:** Elise Davis

\_\_\_ Co-Chair

\_\_\_ Volunteer

**Refreshments Committee (Ongoing)**

\_\_\_ Chair

\_\_\_ Volunteer

**Box Tops (Ongoing)**

**Chair:** Bethany deBrun

Families can participate by saving box tops at home

**Halloween Party, Saturday, October 28<sup>th</sup>**

**Chair:** Terri Christiano

\_\_\_ Co-Chair

\_\_\_ Volunteer Day of: Oct. 28<sup>th</sup>

**Royce Whitaker 5K Run by the Bay**

**Saturday, October 28<sup>th</sup>**

**Chairs:** Tina Azizian-Whitaker & Roy Whitaker

\_\_\_ Race Committee

\_\_\_ Volunteer Day of Race

**Book Fair November 20<sup>th</sup> & 21<sup>st</sup>**

**Chair:** Kate Mogul

\_\_\_ Set-Up: Friday, Nov. 17<sup>th</sup> (afternoon)

\_\_\_ Volunteer: Nov. 20<sup>th</sup> or 21<sup>st</sup>

**Prep Week for Gingerbread Week 12/11-12/15**

**Chair:** Katie Kane

\_\_\_ Candy Sorters

\_\_\_ Gingerbread Pick-Up Help (DTBD)

**Stage Hand (winter and spring)**

**Winter Play 12/7-12/9**

**Spring Play 5/17-5/19**

\_\_\_ Volunteer

**School Dance, Friday, March 2<sup>nd</sup>**

**Chair:** Dayna Ghiraldi-Travers

\_\_\_ Co-Chair

\_\_\_ Volunteer

**Annual Bay Farm Auction, Friday, April 6<sup>th</sup>**

\_\_\_ Planning committee

\_\_\_ Set Up Volunteer (4/6)

**Field Day, Friday, June 8<sup>th</sup>**

\_\_\_ Chair

\_\_\_ Children's House Captain

\_\_\_ Elementary I Captain

\_\_\_ Elementary II Captain

**Do you have a special interest or talent that you would like to share with the student's at Bay Farm? Please let us know:**

\_\_\_\_\_  
\_\_\_\_\_

## Volunteer Opportunity Descriptions



**This icon represents volunteer opportunities that require weekday daytime availability.**

**Teacher/Staff Appreciation** Help is always needed to think of and/or plan fun, creative ways to honor our teachers and staff. 2-3 events are planned each year to show appreciation for teachers during school conferences, professional development days or holidays. Several special tokens of appreciation are also planned during Teacher/Staff Appreciation Week May 7th-May 11th.

**Parent Socials** We continue to look for ways to build community around Bay Farm. Please join us in planning 3-4 events throughout the year that bring our children and/or parents together for events such as game nights, movie nights or parent cocktail events.

**Refreshment Committee** Help is needed on an on-call basis to provide refreshments for various events, including Teacher Appreciation events, admission open houses, and as additional opportunities arise. (Home-baked and store bought goods are equally appreciated as you are able!)

**Box Tops** Box Tops is a fun and easy fundraiser. Volunteers are needed to help with Box Tops collection all through the year. We also send out several collection sheets you can use to tape or paste box tops as you get them. Box Top submissions occur twice a year; once in the fall and once in the spring.

**The Halloween Party** This annual community party is one not to be missed! Volunteers will be needed to help with crafts, games, and face painting.

**The Royce Whitaker 5k Run by the Bay** The proceeds from this event support Bay Farm's financial-aid fund for deserving students enrolled at the school. Bay Farm is committed to balanced classrooms and socio-economic diversity and provides financial assistance to families for which full tuition payment is not possible. Awards range from a few hundred dollars up to 50% of the tuition rate. Volunteers are needed for day-of-race registration, water stations, assisting with timing the race, and many other things.



**The Book Fair** The Book Fair is a treasured annual event. Funds raised through the sale help support Bay Farm's library. Held for two days in November, we host a Barnes and Nobles book fair. Volunteers are needed to help pick up, set up, and help students choose appropriate books during classroom visits.



**Prep Week for Gingerbread Week** The week in December prior to "Gingerbread Week" is when the real magic happens. The MPA sponsors Gingerbread Week yearly by purchasing cookies, houses, candy, and icing that brings the fun to the classrooms. The MPA is in need of the following volunteers:

**Candy Coordinator** This volunteer would take a trip to BJ's to load his/her cart full of all the supplies the children will need. The MPA will provide you with the teacher-approved list. The MPA will reimburse you for all purchases made.

**Candy Sorters** Join a few other volunteers to sit and sort candy into individual bags for the children to use to decorate their gingerbread cookies.

**Gingerbread Pick-Up Help** Julie Hawkins in Art Land orders gingerbread cookies for every child in Toddler House and Children's House as well as a gingerbread house for each child in Elementary and Middle School. It is quite a feat to get these from the bakery in Marshfield! We need a few drivers to caravan over to the bakery with Julie. This is usually done in the morning on the Thursday or Friday prior to Gingerbread Week in December.

**Stage Hands** Volunteers will be called to help work on our winter and spring play productions. Jobs include assisting with sewing costumes, applying make-up, and set design. Volunteers will also be called upon to help with cast parties.

**School Dance** Come dance the night away and volunteer during this much anticipated yearly event! Volunteers will be needed to help set-up, clean-up, monitor hallways, and help with activities.



**Annual Auction** Volunteers are needed year-round to identify and obtain auctionable items. Volunteers are needed for regular meetings on campus in the months and weeks preceding the auction to plan and organize auction items, marketing, and venue logistics. Volunteers are also needed on the day of the event to set up tables, auction items and decorations at the venue.



**Field Day Captains** The last day of school is Field Day. The MPA is in need of Field Day captains to coordinate activities/games for their specific groups (i.e. Children's House, Elementary, etc.).

None of these events would be successful without your time and dedication! Thank you SO much for your support.